Greenville Technical College
Status Change Form
Your signature and a PHOTO ID are required to make any changes to your student information.

*REQUIRED INFORMATION

*NAME: _____ *GTC STUDENT ID#:_____
             LAST   FIRST   MIDDLE

☐ **Name Change** – *Must provide copy of driver's license or state issued ID card and/or social security card reflecting new name*

Former Name:	New Name:
Reason for change:	
Student Signature:	Date:

☐ **Social Security Number (SS#) Correction** – *Must provide copy of driver's license or state issued ID card AND social security card*

Former SS#:	New SS#:
Reason for change:	
Student Signature:	Date:

☐ **Email update**

New email address:

Mailing Address Change – *Students update their address through 'User Options' in Self Service in GTC4me. Updating your address will not change your residency status. Residency status determines the rate at which you are billed tuition. To change residency status a separate application for reclassification of residency status must be completed with proper documentation through Enrollment Services.*

** This form and required documentation indicated should be submitted for processing to: Processing@gvltec.edu
Please allow up to 48 hours for processing.