

Greenville Technical College

Approval for Transfer of Credit(s)



Year to be taken _____ Fall Spring Summer

Student's Printed Name _____ Student ID/Datatel ID #: _____

Address _____ City, State, Zip _____

Name of Institution Offering the Course _____

Address _____ City, State, Zip _____

TRANSFER INSTITUTION

GREENVILLE TECHNICAL COLLEGE EQUIVALENT

| Prefix & Course # | Course Title | Credit Hours | | Prefix & Course # | Course Title | Credit Hours |
|-------------------|--------------|--------------|--|-------------------|--------------|--------------|
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*Indicate whether semester or quarter hours. Grade points do not transfer, only semester hours. (Refer to the *Greenville Technical College Catalog* for additional information regarding Graduation Requirements and transferability of courses)

APPROVED: _____, Department Head

APPROVED: _____, Advisor

APPROVED: _____, Registrar

Once course work has been approved and all signatures have been secured, a copy of this form must be returned to the Office of Student Records. You may need to submit this form to the college/university where you plan to take the course work. You should contact the college/university as soon as possible to find out about their admissions and registration procedures. Any changes from the course stated on this form will not be transferred. Approval must be received prior to taking the course work.

I understand that I must request from the above named institution an official copy of my transcript to be sent to Greenville Technical College Office at the email StudentRecords@gvltec.edu upon completion of the academic term, or notify the Office of the Registrar at Greenville Technical College if I do not enroll in the above named courses. I understand the terms of this transfer approval.

Student's Signature: _____ **Date:** _____

Submit to Student Records
Dreisbach/Anderson Student Success Center - Fax (864) 250-8535 - Scan and email to
studentrecords@gvltec.edu