



**Minutes
Greenville Technical College Area Commission
Barton Campus
Executive Board Room**

April 17, 2019

Members Present

Coleman Shouse, Chair
Ray Lattimore, Vice Chair
Hunter Howard, Secretary
Kenneth Southerlin, Treasurer
Paul Batson
James Blakely
Jo Hackl
Ray Martin
David Stafford
Dean Jones
Keith Smith

Members Absent

Dr. Burke Royster

Staff Present

Dr. Keith Miller, President
Jacqui DiMaggio
Julie Eddy
Dr. Matteel Jones
Susan Jones
Lauren Simer
Wendy Walden
Dr. Jermaine Whirl
Ann Wright
Becky Mann
Les Gardner
April Dove

Guests

Keith Munson

Visitors

Ariel Gilreath, Greenville Journal

Call to Order and Welcome

Chair Shouse called the board meeting to order at 12:15 p.m. and welcomed members of the board and staff. Chair Shouse announced that in accordance with the Freedom of Information Act, the press had been notified of the meeting. Chair Shouse acknowledged that the agenda was posted on the GTC website. Chair Shouse also acknowledged that a quorum of board members was present. Ms. Ariel Gilreath with *The Greenville Journal* was in attendance.

Approval of Minutes

Mr. Stafford made a motion to approve the February 20, 2019, minutes. Mr. Smith seconded the motion. The motion carried.

President's Report

Dr. Miller introduced Professor April Dove, Honors Program director. GTC was the first two-year college in the state to have an honors program. Ms. Dove provided a brief overview of the program.

- The GTC Honors Program was established in 1999 and turns 20 years old this year.
- The program is comprised of three primary elements: 1) honors curriculum, 2) service learning, and 3) cultural engagement.
- Program benefits: smaller class sizes, more interactive instruction and preparation for four-year institutions, intense academic advising and mentoring, networking and belonging to a community, greater chances of transfer acceptance and scholarship acquisition, Honors Program designations recorded on transcript and degree, and participating in Honors Program related events.
- Since 2012, approximately 140 students have completed the program.
- There are currently 60 students in the program. Approximately 16% are dual enrollment students from GTCHS, Green, and Legacy.
- GTC primarily serves AA and AS students who wish to transfer. GTC also serves some AAS students.
- GTC students have transferred to approximately 24 different four-year institutions since 2012. Approximately 10% of the graduates have entered directly into the workforce.
- GTC students have been awarded approximately \$1.9 million in scholarship money.
- Academic accomplishments: Southern Regional Honors Council (SRHC), USC Upstate Research Symposium, GTC Student Scholar Showcase, GTC President's Award, and GTC Creative Inquiry Program.

Dr. Whirl presented Ms. Dove with a framed print in appreciation for her outstanding leadership as the Honors Program director. Ms. Dove misses teaching and plans to return to the classroom as a GTC full-time sociology professor.

Finance Report

Mr. Southerlin referred the board to the March financial reports in the board packet. Mrs. DiMaggio presented the finance report.

Local revenues – above the budget and the prior year. The college will exceed the budget this year.

State board revenues are above the budget. All funds have been received for this year. Approximately \$270,000 in additional revenues have been designated for the pension fund.

Auxiliary services revenues continue to dip at approximately 12% below the prior year because of lower enrollment. One of the challenges to this revenue stream is the inclusive access that students have to buying books online rather than at the bookstore.

Other revenues are above the budget and the prior year actual.

Expenditures are below the budget and the prior year actual.

Academic support is below the budget and close to the prior year actual. Student support continues to lag behind because of the college's contract with a call center. This number should increase.

Operations and maintenance of plant is on target with the budget and above the prior year actual because of the relocation of employees from the Student Center to the TRC to begin construction.

Administrative and General is slightly above the budget and significantly below the prior year actual.

Technology is on target with the budget. It is approximately \$150,000 higher than the prior Year actual because the state lottery technology funds paid for software licenses, and the state doesn't want the college to use those funds for that purpose any longer.

Remissions and exemptions are slightly below the budget and approximately \$129,000 below the prior year. Dual enrollment programs are still experiencing increases, but charter high school students are now being charged.

Auxiliary services are down because revenues are down.

Capital expenditures are below the budget and the prior year actual because the state grant funds are being used for any capital needs before using any college funding.

Debt service is right on track.

Finance Committee

Mr. Southerlin made a motion on behalf of the committee to accept the recommended 2019/2020 tuition and fees that reflects a 2.5% tuition increase. After discussion, the motion carried.

Going forward, the board asked administration to show the potential impact of making smaller tuition increases next year and maintaining tuition at its new rate amid increasing cost mandates coming from the legislature. This information will be brought to the Finance Committee prior to the full board at the Strategic Planning Retreat in February.

Building and Grounds Committee

Mr. Smith made a motion on behalf of the committee to name Building 108 the J. Verne Smith Institutional Effectiveness and Logistics Building. The motion carried.

Mr. Smith made a motion on behalf of the committee for the college to donate land to Brashier Middle College contingent upon Brashier Middle College securing acceptable bond financing. Ms. Hackl abstained from the vote. The motion carried.

Mr. Smith made a motion on behalf of the committee for the college to donate Building 119 to Greenville Tech Charter High School subject to state approval. Ms. Hackl abstained from the vote. The motion carried.

Mr. Smith made a motion on behalf of the committee to continue the sale of 0.18 acres at Benson Campus to the Ring family for access to their home. The motion carried.

Mr. Smith made a motion on behalf of the committee to approve the South Carolina Army National Guard lease as distributed. The motion carried.

Mr. Smith made a motion on behalf of the committee to approve the CMI/Clemson lease in concept pending state approval. Mr. Munson added that the Greenville Tech Area Commission

has the authority to approve the CMI/Clemson lease by way of an Enterprise Campus Authority Board Memorandum of Understanding that appoints the president of the college to be responsible for the administration and operation of the Enterprise Campus with periodic reporting to the Enterprise Campus Authority Board. The motion carried.

As background, Mr. Munson stated that in 2013, the Greenville Tech Area Commission designated the Enterprise Campus, giving the Enterprise Campus Authority Board control under Statute 59-53-24-20. Under that statute, the Enterprise Campus Authority Board controls the use, lease, and operations of that property. Under Statute 59-53-24-70 B and C, the Commission may provide for the operation and administration of the Enterprise Campus Authority Board property. In 2013, the Enterprise Campus Authority Board approved a resolution delegating the management responsibility to the Commission, including leases and property issues. That same month, this Commission accepted that entrustment from the Enterprise Campus Authority Board. In September 2015, the college and the Enterprise Campus Authority Board entered into a Memorandum of Understanding. The Enterprise Campus Authority by-laws appoint the president of the college to be responsible for the administration and operation of the Enterprise Campus with periodic reporting to the Enterprise Campus Authority Commission.

SCATCC and CHE Update

Mr. Batson noted the below CHE items:

- The CHE Finance Committee approved the TRC project.
- All CHE board seats have been filled.
- The CHE executive director search committee will meet the week of April 22, 2019 to review the candidates.
- Legislature is considering tying internet revenue sales to higher education funding.
- One of the primary CHE concerns is legislature adding verbiage to bills that exempts four-year institutions from CHE oversight for capital projects.
- Another primary CHE concern is student debt delinquencies.

The next board meeting will be Wednesday, May 15, 2019, at the Benson Campus.

There being no old or new business, the meeting adjourned at 1:58 p.m.