



Greenville Technical College Board

MEETING MINUTES

Wednesday, May 19, 2021

Via Zoom

Members Present

Paul Batson
James Blakely
Jo Hackl
Hunter Howard
Dean Jones
Ray Lattimore
Ray Martin
Dr. Burke Royster
Coleman Shouse, Chair
Keith Smith
Kenneth Southerlin
David Stafford

Members Absent

Staff Present

Eric Bedingfield
Jacqui DiMaggio
Julie Eddy
Dr. Travis Gleaton
Dr. Abul Hasan
Susan Jones
Dr. Matteel Knowles
Candice Lewis
Becky Mann
Dr. Keith Miller, President
Dr. Larry Miller
Lauren Simer
Wendy Walden
Ann Wright

Guests

Grant Burns, State Tech Board representative

Chair Shouse called the meeting to order at noon and welcomed members of the board, staff, and guests. Chair Shouse announced that in accordance with the Freedom of Information Act, the press had been notified of the meeting though no representatives from the media were in attendance. Chair Shouse acknowledged that the agenda was posted on the GTC website and a quorum of board members was present.

Chair Shouse acknowledged Dr. Gleaton and Ms. Lewis who are responsible for writing the college's SACSCOC Standard 4 Governance narratives for the compliance report.

Approval of the Minutes

Ms. Hackl presented three recommended modifications to the April 21, 2021, minutes. Mr. Howard made a motion to approve the minutes as amended. Mr. Jones seconded the motion. The motion carried.

Finance Report

Mr. Southerlin asked Ms. DiMaggio to present the financial update for April 2021.

Total revenues are below the budget and the prior year actual.

Student revenues are below the budget because curriculum enrollment is down, and there is a significant decrease in EDCT revenues as a result of the pandemic.

County revenues are above the budget and the prior year actual. The college received approximately \$400,000 this year from the county.

State appropriations are slightly below the budget because the college has not received the final appropriation from State Tech and will be on budget by the end of the year.

Auxiliary services revenue is below the budget and the prior year actual. This is primarily because the bookstore is operating at the Admissions and Registration Center until the expanded Barton Campus bookstore reopens for Fall Semester. Barton Bistro Café, proudly serving Starbucks, is open at the new Student Success Center and experiencing great traffic and interest.

Other revenues are below the budget and prior year actual primarily because of a decline in interest income, rental income, and interest rates due to the pandemic.

Employee salaries are slightly below the budget and very close to the prior year actual.

Employee benefits are slightly above the budget because the state did not increase the contribution to the pension plan as a result of the pandemic.

Instructional expenditures are slightly above the budget and the prior year actual primarily because of timing differences and increases that resulted from hiring more adjunct faculty and lab assistants due to the pandemic.

Academic support is slightly below the budget and the prior year actual because of vacancies in that area.

Student support is below the budget and the prior year actual because of vacancies in that area and the fact that Commencement was held on campus, eliminating the expense of renting an external facility.

Operations and maintenance of plant is below the budget and the prior year actual because of grant funds.

Administrative and general expenses are on target with the budget and very close to the prior year actual.

Technology expenditures are slightly below the budget and the prior year actual because of vacancies in that area and the use of CARES funds to purchase laptops and other technology items rather than relying on in-house funds.

Remissions and exemptions are below the budget and the prior year actual as a result of high school students paying more per credit hour and fewer fee waivers.

Auxiliary services expenses are below the budget because revenues are down.

Capital expenditures are similar to operations and maintenance of plant because state funds are being used for a good portion of the equipment needed to meet the college's high-demand programs. Grant funds are being used before the college's operational funds.

Debt service is on track with expectations.

Education and Training Review Committee

On behalf of the committee, Mr. Jones presented and recommended the CPT Full Stack Developer Certificate in Applied Science program for board approval. The certificate is primarily for dual enrolled high school students in partnership with the Chamber of Commerce, Greenville County School District, and T-Mobile. The curriculum includes at least two paid internships with local businesses and will lead to careers as a web developer or an engineer who works in both the front and back ends of a website or application, handling projects that include utilizing databases, building user-facing websites, and working with clients. The average starting salary is approximately \$58,000 per year. The program is anticipated to start in Fall Semester 2021.

There being no discussion, the motion carried.

There was a brief discussion initiated on the shortage of registered nurses across the state and an update on the college's Nursing program status. The college has capacity to produce more nursing students; however, the shortage is primarily due to the limited number of clinical opportunities at Prisma and St. Francis hospitals. President Miller recently attended a roundtable event hosted by Senator Timmons with other community leaders that included the CEOs from Prisma and St. Francis. The nursing shortage was discussed, and it was noted that the hospital systems' clinical capacity is spread across all colleges, with many of those colleges graduating students who will not remain in the community and thus help address the shortage. Dr. Larry Miller and Ms. Lewis are gathering data and information that President Miller can use to fuel further conversations with the hospitals.

President's Report

President Miller provided the following highlights:

- Noted the Greenville Tech Foundation report in the board packet.
- Student Housing is officially 30% pre-leased for the fall compared to 14.6% this time last year.
- The college received approval from the Joint Bond Review Committee and the State Fiscal Accountability Authority for the Greenville Tech Foundation to purchase the Student Housing land. President Miller thanked [Ms. Wright](#), Ms. DiMaggio, Mr. Bedingfield, and Mr. Thordahl for the tremendous amount of work and effort required to get this project through the state approval process.
- Regarding COVID, the governor has relaxed mask mandates, and the CDC has revised their mask guidance. The college will release an employee announcement today, stating that the mask requirement will be removed for everyone while strongly encouraging unvaccinated employees and students to continue wearing masks. Class capacity will be increased to 50-100% for Summer Semester and 100% for Fall Semester. By the second half of summer, plexiglass barriers will be removed that impede reaching full class capacity. The focus of the message will be on the health and safety of employees while moving closer to a normal situation. The majority of the classes will be back in person and will also complement hybrid classes.
- The college enjoyed a successful, restricted in-person Commencement in the new Student Success Center auditorium with a livestream video. There were approximately 150 graduates. The college will resume regular commencement ceremonies starting with the two scheduled in December.

SCATCC Update

Chair Shouse provided a brief update. The next meeting is scheduled for June 2, 2021. The budget will be reviewed and approved at this meeting. A virtual lunch and learn session was held this month about ReadySC.

CHE Update

Mr. Batson provided a brief update. There was a May CHE meeting. The Finance Committee, Access and Equity Committee, and full board met. CHE had a spring college application month event where CHE staff visited high schools statewide to help students fill out the FAFSA form and complete college applications. As a result, over 43,000 applications were sent to colleges.

Mr. Grant noted that the next State Tech board meeting is May 25, 2021.

Old and New Business

There being no old or new business, Mr. Southerlin made a motion to adjourn. Mr. Blakely seconded the motion. The motion carried.

The meeting adjourned at 12:42 p.m.