



Greenville Technical College Board

MINUTES

Wednesday, June 21, 2023

Barton Campus, Student Success Center 102, Community Room

Members Present

Paul Batson
Tom Britt
Jo Hackl (Zoom)
Hunter Howard
Ray Lattimore, Chair
Ray Martin
Coleman Shouse
Keith Smith
Kenneth Southerlin

Members Absent

Dean Jones
Dr. Burke Royster
Dave Stafford

Staff Present

Eric Bedingfield
Jacqui DiMaggio
Julie Eddy
Susan Jones
Becky Mann
Dr. Keith Miller, President
Dr. Larry Miller
Lauren Simer
Wendy Walden
Ann Wright

Guests

Keith Munson
David Sudduth

Chair Lattimore called the meeting to order at 12:15 p.m. and welcomed board members, staff, and guests. Chair Lattimore announced that the press had been notified of the meeting in accordance with the Freedom of Information Act. Chair Lattimore acknowledged that the agenda was posted on the GTC website, and a quorum of board members was present.

Approval of Minutes

Mr. Batson made a motion to approve the May 17, 2023, board minutes as submitted. Mr. Smith seconded the motion. The motion carried.

Finance Report

Mr. Southerlin asked Ms. DiMaggio to provide the financial update. The full report is available on BoardEffect.

Finance Committee

Mr. Southerlin asked Ms. DiMaggio to provide the proposed 2023-2024 budget recommendation.

Budget highlights – revenues:

- Student revenue projections assume a 2% decrease in enrollment and an increase in fees approved by the board in May.
- Remission and exemption increase is based on dual enrollment projections.
- State board revenue increase is based on an increase in funding to the system approved in the 2023-24 state budget.
- Revenues reflect one-time funds from the sale of student housing in 2023.
- Projections include a full year of rent for McAlister Square Mall.

Budget highlights - expenses:

- \$1.5 million will cover the college's portion of the state-mandated 5%/\$2,500 salary increase, currently in Administrative and General.
- A large increase in technology expenses is included due to implementation of Anthology while still supporting Colleague.
- The Operations and Maintenance budget has been increased to support projects that result from, but cannot be funded by, state maintenance funds.
- The budget includes a full year of 2%/\$2,080 salary increase implemented January 1, 2023.

The full report is available on BoardEffect.

On behalf of the committee, Mr. Southerlin recommended the board approve the 2023-24 budget as presented. The motion carried.

President's Report

President Miller provided the following the below updates:

- One of the priority items for the college has been to pay employees at a more competitive level. Over the past 18 months, there were several state-mandated salary increases. In addition, local action was taken to increase employees' salaries with a focus on the lower pay scales. Human Resources conducted eleven equity studies, which resulted in parity increases for those positions.
- Sale of the Buck Mickel Center is progressing through the due diligence phase with no concerns raised by the buyer. The sale should be complete in July or August 2023.
- The Administration Building (123) renovation is on schedule for completion by December 2023.
- Parking Lot R is scheduled for completion in mid-August 2023.
- The Child Development Center (118) lease has been completed for temporary space. A move is currently underway.
- With the help of Mr. Bedingfield, Mr. Thordahl, and Representative Bruce Bannister, chairman of the House Ways and Means Committee, \$15 million was secured in the budget for the Center for Workforce Development to be built on the Brashier Campus. The college is in the very early planning stages for this facility.
- Legislation affecting the Area Commission by removing term limits, permitting forgiveness of absences when appropriate, and broadening allowable county of residence for members is moving along and is estimated to be reviewed and finalized in the next legislative session.
- President Miller received a phone call from SACSCOC reaffirming accreditation for a ten-year period ending 2033, the maximum time period that can be granted.

SCATCC Update

Mr. Shouse did not have an update to report.

CHE Update

Mr. Batson provided an update.

- June CHE meeting was a two day at USC Upstate and SCC in Spartanburg. Dr. Benny Harris, Chancellor of USC Upstate, praised GTC and the transfer agreements in place and those in the works. Dr. Harris indicated USC wants to expand partnerships with GTC.
- CHE meetings – Mr. Batson is the chair of the Finance and Facilities Committee. The committee considered 19 projects from state universities over a three-hour meeting and approved \$359 million in various capital projects being enabled by an improved economy.
- The state budget for higher education has been approved and increased from higher revenues in SC tax revenue and excellent support from the legislature. GTC and all other institutions are benefitting in the 2023-24 budget.
- The next CHE meeting is a two-day retreat in August in Columbia. A heavy agenda is expected.

Performance and Evaluation Committee

- **2022-23 Institutional Objectives Update**
Ms. Hackl asked President Miller to provide the update. The update is available on BoardEffect.
- **Proposed 2023-24 Institutional Objectives**
Ms. Hackl asked President Miller to present the proposed 2023-24 Institutional Objectives. The proposed objectives are available on BoardEffect.

On behalf of the committee, Ms. Hackl made a motion to adopt the proposed 2023-24 Institutional Objectives as presented. The motion carried.

Executive Session

On behalf of the Performance and Evaluation Committee, Ms. Hackl made a motion to enter into executive session to discuss personnel and compensation relating to President Keith Miller. Chair Lattimore asked Mr. Sudduth and Mr. Munson to join.

The board went into the executive session at 1:17 p.m. The board came out of executive session at 1:30 p.m., and the meeting was reopened to the public. Chair Lattimore noted no actions were taken during the executive session and no matters were discussed other than those identified in the motion to go into executive session. Performance and Evaluation Committee Chair Jo Hackl moved to approve the committee's recommendation regarding President Keith Miller's compensation and benefits for the next fiscal year. Coming from a committee the motion did not require a second. After an opportunity for discussion and a vote, the recommendation was approved by the board as presented.

Old and New Business

Mr. Howard provided an update on the embezzlement case against a former employee. Mr. Howard stated that the system worked, the person has been arrested, and the Finance Committee has reviewed the procedures and confirmed that the processes are being followed.

There being no other old or new business, Mr. Howard made a motion to adjourn the meeting. Mr. Batson seconded the motion. The meeting adjourned at 1:36 p.m.