



# INTERNATIONAL STUDENT ADMISSIONS PACKET

Thank you for your interest in attending Greenville Technical College. The Admissions Office is pleased you are requesting more information on the International Student process.

You can also visit our site at <https://www.gvltec.edu>.

## ACADEMIC INFORMATION

International students may choose from our Associate Degree programs which are divided into two categories:

1. **The School of Arts and Sciences** offers associate degrees that parallel the first two years of a university program. Complete your freshman and sophomore years at Greenville Technical College and then transfer to a university to complete requirements for a bachelor's degree in a major of your choice.
2. **Two-year Associate in Applied Science degrees** are available in each of our other academic schools. These are not part of a university degree program; instead they are for the person who wants a two-year education to prepare them for a specific career. See [Areas of Study](#) for the program options.

## ADDITIONAL INFORMATION

### Health Science and Nursing Programs

Acceptance to the college does not guarantee admission to any Health Sciences or Nursing program, as these programs have additional admissions requirements that must be met. Students are encouraged to obtain criteria used for competitive admissions for their program of interest.

### Housing

The college does not offer student housing.

### Transportation

You will be responsible for providing your own transportation to and from college. There is only limited public transportation in the area. You may wish to purchase a second-hand car for personal transportation. If you purchase a car, you will be required to purchase auto insurance. Premiums range from \$500.00 - \$1,200.00. Some students purchase bicycles or mopeds instead of a car if living close to the college or in campus housing.

## REQUIREMENTS FOR MAINTAINING STUDENT (F-1) STATUS

As a student attending a U.S. college on an F1 visa, the Citizenship and Immigration Services of the United States stipulates that you abide by the following regulations in order to maintain your legal visa status:

1. You must have a passport that is kept valid and current at all times.
2. Continue to carry a full course of study. You must be enrolled in 12 credit hours for the entire semester. Only one distance learning/online course (3 credit hours) may be applied to the minimum 12 credit hours required.
3. You are allowed to accept part time **on-campus** employment only. Unauthorized employment is considered a violation of status by the United States Citizenship and Immigration Services.
4. Immediately report any address changes to the Designated School Official (DSO), so it can be updated with the U.S. Department of Homeland Security.
5. You must enroll in the courses scheduled by your Academic Advisor and only in your program of study.
6. Attend the school that you were authorized to attend. When you enter the U.S. using the I-20 of one school and attempt to attend another, you are committing an unlawful act and are in violation of your visa status.
7. Depart the U.S. by the anticipated completion date shown on Form I-20 (no more than 60 days after graduating from your program), or apply to the DSO for a program extension. School transfer process must be started prior to end of current program.

## INTERNATIONAL STUDENT ADMISSION REQUIREMENTS

### Completed Application

Submit a completed application at <https://www.gvltec.edu/apply/>. A social security number is not needed to submit an online application.

### Recent Photo

A recent passport-size photograph, 2" x 2" – see requirements at [travel.state.gov/content/passports/en/passports/photos/photos.html](https://travel.state.gov/content/passports/en/passports/photos/photos.html)

### Copy of passport

Valid for at least 6 months. Passport must always be kept current.

### Proof of English Proficiency

If English is not your native language, you must provide proof of English proficiency with either of the three options below:

- a. Submit qualifying English Language test reports (either TOEFL or IELTS). Scores valid two years from test date.
  - TOEFL score 61 or higher Internet version (score of 15 in each section) or 500 paper version (score 50 in each section). Visit <https://www.ets.org/toefl> to schedule in your area.
  - IELTS: Score band 6 or higher (score of 5.5 in each section). Visit <https://www.ielts.org> to schedule.
- b. Students transferring from **AGAPE** language school, please refer to their website to learn more about our transfer agreements - <https://aeliusa.com>. These transfer students must also place into at least Reading 100 and English 100 with the Greenville Technical College placement tests.
- c. Students with **U.S. college credits** may be able to use transfer college level English (not ESL) in lieu of testing.

### Documentation of high school graduation

Provide documentation certifying that you have successfully completed a secondary education program equal to a U.S. high school diploma. Documentation must be evaluated by World Educational Services (<https://www.wes.org>) or Joseph Silny (<https://www.jsilny.org>) credential evaluation agencies. College coursework taken overseas must also be evaluated with the above agencies to be considered for credit.

### Student Information

Includes basic contact information such as home country address.

### Financial Documentation

- Affidavit of Support (Financial Support)
- Certification Page

Submit the completed Affidavit of Support and Certification, and present official documentation of financial support in the amount of \$ 29,620.00 US dollars (see Estimate of Student Expenses). If you have been offered local room and board, please inquire about the 'Room and Board Affidavit'. If you wish to bring your spouse and/or children, a larger amount must be certified by an additional \$3,000 for your spouse and \$2,500 per child.

### Verification of Valid Medical Insurance

U.S. medical costs are very high. You will be required at all times to carry valid medical insurance. Verification of coverage to begin on your college start date must be provided prior to acceptance.

*List continued on next page.*

**Two-semester tuition deposit (to be applied to first and last semesters)**

Once all necessary documents are submitted, you will be required to make a deposit of \$ 10,000.00 U.S. (subject to change) payable to Greenville Technical College (see Estimate of Student Expenses). This deposit can be used for your first semester tuition with the remaining amount held in your student account and applied to your last semester. Any remaining balance is fully refundable. If for any reason you are not able to attend, or transfer before using deposit, it will be fully refunded.

**If you are transferring from another U.S. college or university**

- Official College Transcript(s)
- Copy of I-20 from previous/current college or university
- Transfer Eligibility Form completed and signed by current school official

**Sevis fee paid after student receives their I-20**

**After arrival, print a copy of your I-94**

## **SUBMITTING INTERNATIONAL STUDENT PAPERWORK TO GREENVILLE TECHNICAL COLLEGE**

All documents must be originals, mailed together and addressed to the International Student Advisor. Once all documents are received, a decision will be made as to whether or not this institution can assist you in continuing your education in the United States. **We suggest you make copies of all documents you send to Greenville Tech.**

**Mail documents to:**

**Greenville Technical College  
Admissions Office - International Student Advisor  
MS 1025  
P.O. Box 5616  
Greenville, SC 29606**

### **ADMISSIONS DEADLINES FOR INTERNATIONAL STUDENTS**

Students applying for the **Fall semester** must submit all documentation by **May 1**.

Students applying for the **Spring semester** must submit all documentation by **October 1**.

Students applying for the **Summer semester** must submit all documentation by **February 15**.

**When all admissions requirements have been completed, a form I-20 will be issued to you.**

After receiving the I-20, the student will need to pay the I-901 \$350 SEVIS fee directly to United States Citizenship and Immigration Services. A student who has paid the fee once will not need to pay it again. Go to [www.fmjfee.com](http://www.fmjfee.com) to pay the fee. Be sure to print a receipt!

## ESTIMATE OF STUDENT EXPENSES FOR ONE YEAR

### ACADEMIC EXPENSES

**Budget represents expenses for one year, based upon a 72 credit hour program (programs vary). Summer attendance is not required, but in order to complete a 72 credit hour program in two years, a student would need to take 36 credit hours per year. Many students prefer taking a few summer classes rather than 18 credit hours for Fall and Spring semesters.**

#### **Tuition - includes student and technology fees**

Fall Semester	15 credit hours	\$ 5,860.00
Spring Semester	15 credit hours	\$ 5,860.00
Summer Semester	6 credit hours	\$ 2,395.00

**Tuition total per year \$ 14,115.00**

Lab Fees (estimated)	\$ 50.00
Books (estimated)	\$ 2105.00
Supplies (estimated)	\$ 300.00

**Total Estimated Education Cost Per Year \$ 16,570.00**

### LIVING EXPENSES

Rent - 12 months @ \$600/month	\$ 7,200.00
Utilities - 12 months @ \$100/month	\$ 1,200.00
Food - 12 months @ \$200/month	\$ 2,400.00
Medical Insurance*	\$ 550.00
Personal Expenses	\$ 400.00
Transportation**	\$ 1,300.00

**Total Estimated Living Expenses Per Year \$ 13,050.00**

**TOTAL Estimate Per Year \$29,620.00**

\* Medical insurance is required for all international students. Greenville Technical College does not offer this insurance; however, brochures from various companies are available. Medical insurance must be valid prior to registration.

\*\* There is only limited public transportation in the area. You may wish to purchase a second-hand car for personal transportation. If you purchase a car, you will be required to purchase auto insurance. Premiums range from \$500.00 - \$1,200.00. Some students purchase a bicycle or moped instead of a car if living close to the college.

## AFFIDAVIT OF SUPPORT

Please indicate the source and amount of funds available for your first academic year in U.S. dollars (minimum of \$29,620.00).

\$ \_\_\_\_\_ **PERSONAL FUNDS** - submit an original bank statement or similar documents.

\$ \_\_\_\_\_ **SCHOLARSHIP**- If you have a scholarship or financial support from an organization, we need a Letter of Financial amount addressed to Greenville Technical College. The letter must state the period of coverage.

\$ \_\_\_\_\_ **FAMILY OR OTHER SUPPORT** - Provide the following statement signed by the person who is responsible for your expenses while you are at Greenville Technical College.

This is to certify that the supplied information is true and accurate. The funds must be made available and provided as specified.

Signature of person supplying financial funds: \_\_\_\_\_

Printed Name of person supplying financial funds: \_\_\_\_\_

Relationship of Sponsor to Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

### MUST BE COMPLETED BY A BANK OFFICIAL

In compliance with the request of our depositor, we state that on the close of business day (date) \_\_\_\_/\_\_\_\_/20\_\_\_\_ the deposit balance to the credit of the above-named individual as shown in our records is currently the following amount in U.S. dollars \$ \_\_\_\_\_. This account was opened on the following date \_\_\_\_/\_\_\_\_/\_\_\_\_. To the best of our knowledge of the banking laws of this country, these funds may be sent to your college to support the educational needs of the above- named student in the United States.

Signature of Bank Official \_\_\_\_\_ Date \_\_\_\_\_

Bank Official Name (please print) \_\_\_\_\_

Title \_\_\_\_\_

Name of Bank \_\_\_\_\_

Address of Bank \_\_\_\_\_

Place Bank Seal here



## CERTIFICATION

I, (print name) \_\_\_\_\_ certify that the total amount of money that I have available for my first academic year of study at Greenville Technical College in Greenville, SC is \$29,620.00 U.S., and that the total amount available for each subsequent year of study amounts to \$29,620.00 U.S. **I WILL HAVE SUBSTANTIAL FUNDS AVAILABLE FOR MY IMMEDIATE EXPENSES UPON ARRIVAL.** Further, I certify that the above information provided is correct and complete and that I shall not require additional financial assistance from Greenville Technical College.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Again, you are reminded that an I-20 form will not be issued until you have completed all admissions requirements. Failure to complete the Admissions paperwork will result in all paperwork being returned to you for completion and resubmission to the Admission Office.**

## STUDENT INFORMATION FORM

Student name: \_\_\_\_\_

Home Country Address: \_\_\_\_\_

Phone # (including country code, if necessary): \_\_\_\_\_

Emergency Contact Person: \_\_\_\_\_

Emergency Contact Address: \_\_\_\_\_

Emergency Contact Phone #: \_\_\_\_\_

## INTERNATIONAL ADMISSIONS CONTACT INFORMATION

Email: [InternationalAdmissions@gvltec.edu](mailto:InternationalAdmissions@gvltec.edu)

Call: (864) 250-8000 and ask for International Admissions



**Office of International Student Admissions**

**TRANSFER ELIGIBILITY FORM**

**Non-immigrant international students who are applying to Greenville Technical College and currently attending another college or university in the United States must submit a Transfer Recommendation Form to the International Student Advisor.** Students should complete the top portion of the form and the International Student Advisor at the current school should complete and sign the bottom of the form. A copy of your latest I-20 and the I-94/visa page from your passport should be included when returning the form.

**To be completed by the student**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_  
Email address \_\_\_\_\_  
Mailing address \_\_\_\_\_  
Current Visa Status \_\_\_\_\_ SEVIS Number \_\_\_\_\_ I-94 expiration date \_\_\_\_\_  
Institution transferring from \_\_\_\_\_ Expiration date of previous I-20 \_\_\_\_\_  
Indicate the term and year you wish to enter Greenville Technical College:  Fall  Spring  Summer  
Signature of Student \_\_\_\_\_ Date \_\_\_\_\_

**To be completed by the International Student Advisor:**

Is the student currently in status with INS? \_\_\_\_\_  
Is the student in good academic standing at your institution? \_\_\_\_\_  
Was the student enrolled full-time last semester/current semester? \_\_\_\_\_  
Does the student have any remaining balance owed to your school? \_\_\_\_\_  
Has the student been authorized for work or practical training? \_\_\_\_\_  
If yes, please specify type of work and dates \_\_\_\_\_  
Other remarks: \_\_\_\_\_  
Date to be released in SEVIS \_\_\_\_\_  
Signature of School Official \_\_\_\_\_  
Name and Phone Number \_\_\_\_\_  
Institution Name and Address \_\_\_\_\_

**Please return this form to the International Student Admissions Officer**  
MS 1025 Post Office Box 5616 Greenville, South Carolina 29606-5616  
(Phone) 864-250-8000 (Fax) 864-250-8534