



Greenville Technical College Board

MINUTES

Wednesday, November 20, 2024

Barton Campus, Student Success Center 102, Community Room

Members Present

Paul Batson
Tom Britt
Jo Hackl
Hunter Howard
Dean Jones
Ray Lattimore, Chair
Ray Martin
Dr. Burke Royster
Coleman Shouse
Keith Smith
Kenneth Southerlin
David Stafford

Members Absent

Staff Present

Eric Bedingfield
Jacqui DiMaggio
Julie Eddy
Artie Hammond
Susan Jones
Lisa Mangione
Becky Mann
Dr. Keith Miller, President
Dr. Larry Miller
Lauren Simer
Wendy Walden
Ann Wright

Guests

Keith Munson, Rimon Law
David Sudduth, GT Foundation Board Chair

Visitors

Daniel Mouring, AAS, NRP
Michelle Mouring, AAS, NRP
Maggie Cook, AAS, NRP

Chair Lattimore called the meeting to order at 12:16 p.m. and welcomed board members, staff, and guests. Chair Lattimore noted that three guests will speak on behalf of the EMT program under Old and New Business. Chair Lattimore announced that the press had been notified of the meeting under the Freedom of Information Act. Chair Lattimore acknowledged that the agenda was posted on the GTC website, and a quorum of board members was present.

Approval of the 2025 GTC Board Calendar

Chair Lattimore presented the proposed 2025 GTC Board Calendar for board approval. Board meetings are held on the third Wednesday of each month. Mr. Southerlin made a motion to approve the calendar as presented. Dr. Royster seconded the motion. The motion carried.

Approval of the Special Called October 10, 2024, Minutes

Ms. Hackl made a motion to approve the October 10, 2024, minutes. Mr. Britt seconded the motion. The motion carried.

Approval of the September 18, 2024, Minutes

Mr. Batson made a motion to approve the minutes as amended. Mr. Howard seconded the motion. The motion carried.

Finance Report

Mr. Southerlin asked Ms. DiMaggio to present the finance report update. The report is attached and available in BoardEffect.

Ms. DiMaggio reported that the total revenues are above the budget and slightly below the prior year. Total expenses are above the prior year and on track with the budget.

Finance Committee

Ms. DiMaggio presented the proposed 2024-25 budget revision for board approval. The committee requested an increase in the budget of \$1.566 million that would benefit from the tuition received because of the enrollment increase for the fall semester. The technology budget needed to be increased significantly because of the new ERP system. Since enrollment was good in the fall, the college was able to increase the tuition fall budget and increase the line items that had been reduced in order to balance the budget.

Fall enrollment was up approximately 12% over the prior year because of a combination of many elements, primarily the diligent work by the academic departments, student services, and financial aid. There was an initiative focused on students with three or fewer classes to complete a certificate or degree and leveraging state financial aid to assist them. There has been a significant increase in high school enrollment. As the college moves into the spring semester, enrollment is trending above this time last year.

On behalf of the Finance Committee, Mr. Southerlin made a motion to accept the budget increase recommendation of \$1.566 million as presented. The motion carried unanimously.

The budget revision is attached and available in BoardEffect.

Audit Committee

Mr. Howard stated that the Audit Committee met this morning before the board meeting. Mr. Hammond presented the Risk Assessment Plan, which was approved by the committee. The initial cyber security plan presented by Mr. George Abraham was taken under advisement and will be taken into consideration.

Building and Grounds Committee

Mr. Smith stated that the Building and Grounds Committee met this morning before the board meeting. No action will be taken on the sale of land to the SC State Credit Union.

On behalf of the committee, Mr. Smith made a motion to approve the demolition of the Robert W. Leach Sr. University Transfer Building 104. The committee will work with the Foundation board to notify and work with members of the donor family about the demolition. The motion carried unanimously.

McAlister Study Committee

Mr. Shouse provided an update on the McAlister Study Committee. A document has been submitted to Lee Foods that addresses those issues discussed with a mandatory response date of November 30, 2024. Based on earlier discussions today, a positive result is expected by November 30, 2024.

Education and Training Review Committee

Mr. Jones stated that the committee met this morning before the board meeting to review five new programs. The committee approved four certificate programs and one associate degree program for submittal as one recommendation for board approval. The certificate programs are Business Analytics, Data Science, Food and Beverage Management, Lodging and Tourism Management, and the new associate degree program is Engineering Fundamentals. There are no additional costs required for the programs, as they are embedded programs. On behalf of the committee, Mr. Jones made a motion to approve the programs as presented. The motion passed unanimously.

Marketing, Recruiting, and Enrollment Committee

Mr. Martin stated that the Marketing, Recruiting, and Enrollment Committee met yesterday, November 19, 2024. Mr. Martin asked Ms. Simer to provide a brief update on the collaboration and improvement strategies for the enrollment project with consultant Ruffalo Noel Levitz (RNL), which is a one-year contract. The college is cautiously optimistic that it will reach its spring enrollment goal, and the Strategic Enrollment and Marketing team adjusted the goal accordingly after fall enrollment. There was an update on the action items implemented to date, and it is believed that the work with RNL has made an impact on the enrollment increase. Dr. Knowles will present a comprehensive report at a future board meeting and will also introduce the new director of enrollment services, Dr. Kerwin Graham.

As a shoutout on the rebranding, the Marketing team submitted some of their rebranding work to a national organization, an affiliate of AACC, and received a gold award for TV/Video Paid Advertising and a bronze award for Microsite/Landing Page.

Chair Lattimore gave a public thank you to Dr. Royster from Greenville Technical College and the Area Commission for all he does behind the scenes to partner with the college, the high schools, and the community. Dr. Royster was recognized in the paper for receiving a well-deserved extension of his contract.

President's Report

President Miller provided the following highlights:

- Thompson Turner was selected as the Construction Manager at Risk for the new Center for Welding and Automation Excellence. The building design is being finalized with architects to begin construction in 2025.
- The bridge project is complete, and the first walk across the bridge is scheduled immediately after the board meeting.
- The December commencement ceremony is scheduled for Friday, December 20, 2024, at 10:00 a.m. at the Greenville Convention Center, with an estimated 335 participants walking.

- Mr. George Abraham, chief information officer, implemented the multi-factor authentication for all employees and currently enrolled students to protect the college's data assets.
- Hurricane Helene Response: The college hosted the Team SC Day of Recovery Assistance Day on October 11, 2024, with Lieutenant Governor Evette. Over 800 community members attended. The college will also host the Governor's Farm and Forestry Recovery Assistance Day on November 21, 2024, for people who sustained damage. The college assisted students and employees as needed with STAR Center and in other ways, i.e. laundry and shower facilities. Northwest Campus made boxed lunches and handed them out to participating agencies and emergency staff. Otherwise, the food would have been thrown out due to the power outage. Governor McMaster approved leave with pay for GTC full-time employees who did not work when the college was closed.
- Mr. Sudduth continues to remind the Foundation Board about the STAR Center and the difference it makes in student lives. There is a STAR Center supplies drive at the December Foundation board meeting for board members to donate.
- Several board and staff members went to represent the college at the Association of Community College Trustees summit in Seattle in November. This is an association that the GTC board is part of, as well as other governing boards across the country. These conferences are packed with valuable workshops and networking opportunities with other community colleges across the country. Mr. Batson, Dr. Larry Miller, and representatives from other colleges participated in a presentation on artificial intelligence. The presentation was well attended and well received. Chair Lattimore encouraged board members to attend this valuable resource in the future.

Chair Lattimore let the board know that the Greenville County School's Hall of Fame Gala is scheduled for the evening of November 21, 2024, at the Greenville Convention Center, beginning with a reception at 5:30 and dinner at 6:00 p.m. Chair Lattimore encouraged members to attend the event to represent the college and show support for Dr. Royster and Greenville County Schools.

South Carolina Association for Technical College Commissioners (SCATCC) Update

- Mr. Shouse stated that the SCATCC is a state-based support group for the ACCT. The state of South Carolina had more representatives than any other state. The SCATCC hosted a well-attended reception at the summit in Seattle.
- The emphasis now is on the legislative summit in Washington, DC, in February 2025, where the SCATCC will lead a function to meet with legislators. A sponsor for the SCATCC will host a dinner with the legislators.
- SCATCC funds lobbyists for the State Tech System and has a proposal for a new lobbyist in 2025 that should be solidified soon.

Commission for Higher Education (CHE) Update

Mr. Batson provided a CHE update.

- Mr. Batson complimented Dr. Larry Miller for the great presentation and illustration on Artificial Intelligence at the ACCT summit in Seattle.
- CHE had a two-day meeting at Winthrop University the first week of November. Winthrop is one of the comprehensive institutions in South Carolina and is experiencing enrollment challenges. CHE is trying to get commissioners onto campuses at colleges and universities four times a year to get a hands-on feel for what is going on at the various institutions.

- CHE approved several new programs at the meeting. South Carolina institutions are focused on trying to find work-oriented training in the education part of colleges.
- CHE is restructuring some of its committees. Mr. Batson is the chair of the Finance Committee and should remain the same. There will be some new objectives and orientations early next year with new committee members.

Old and New Business

Chair Lattimore asked Ms. Wright to recap the four events that will be held in President Miller's honor as part of his retirement sendoff. Chair Lattimore, Vice Chair Hackl, Mr. Batson, Ms. Heidie Miller, Ms. Wright, Ms. Eddy, Ms. Mann, and Mr. Bedingfield are serving on the committee. Events include:

- The staff and faculty event will be in May 2025.
- Dinner for the Area Commission with President Miller will be at the Grand Bohemian.
- The community at large event with elected officials and organizations will be in April 2025.
- The celebration will culminate with the final celebration, which is usually the Foundation's signature event, Champions for Student Success. This year, it will be called "The Champion for Student Success" on Saturday evening, June 14, 2025, at the Fluor Field Concourse and will include a reception, dinner, programming, video, and fireworks. A group of five hundred people is expected.

The presidential search for candidates is underway, and interviews will start in late February 2025. Chair Lattimore, Vice Chair Hackl, Mr. Stafford, Mr. Jones, and Mr. Batson are serving on the presidential search committee.

Chair Lattimore stated that the college made the decision to close the EMS department. Chair Lattimore informed the speaker for the group, Mr. Daniel Mouring, that he would have three minutes to speak on concerns about the closure of the EMT program. Mr. Mouring is a 2016 graduate of the Greenville Tech Paramedic Program and has worked as a paramedic since his graduation. Mr. Mouring spoke for the allotted time.

There being no other business, Ms. Hackl made a motion to adjourn the meeting. Mr. Smith seconded the motion. The meeting adjourned at 1:18 p.m.

**GREENVILLE TECHNICAL COLLEGE
BUDGET ANALYSIS @ 10/31/2024**

	OPERATING BUDGET	YEAR- TO-DATE BUDGET	CURRENT YEAR ACTUAL	VARIANCE AMOUNT**	PRIOR YEAR ACTUAL	ANNUAL GROWTH AMOUNT	ANNUAL GROWTH %
REVENUES							
<i>STUDENT</i>	\$59,094,889	\$39,100,611	\$39,656,291	\$555,680	\$37,163,794	\$2,492,497	7%
<i>LOCAL GOVERNMENT</i>	13,000,000	773,500	731,387	(42,113)	693,149	38,238	6%
<i>STATE BOARD</i>	27,500,000	20,940,156	20,940,156	0	25,230,766	(4,290,610)	(17%)
<i>AUXILIARY SERVICES</i>	5,526,000	3,081,298	3,586,034	504,736	2,663,382	922,652	35%
<i>OTHER</i>	4,947,150	1,485,975	1,282,351	(203,624)	1,751,158	(468,807)	(27%)
TOTAL REVENUES	\$110,068,039	\$65,381,540	\$66,196,219	\$814,679	\$67,502,249	(\$1,306,030)	(2%)
EXPENDITURES							
<i>INSTRUCTIONAL</i>	\$43,226,426	\$13,944,413	\$13,902,311	(\$42,102)	\$13,579,529	\$322,782	2%
<i>ACADEMIC SUPPORT</i>	8,916,069	3,120,624	3,108,458	(12,166)	2,823,465	284,993	10%
<i>STUDENT SUPPORT</i>	7,497,698	2,249,309	2,258,205	8,896	2,099,027	159,178	8%
<i>OPERATIONS & MAINTENANCE</i>	13,494,406	4,329,005	4,243,423	(85,582)	3,900,925	342,498	9%
<i>ADMINISTRATIVE & GENERAL</i>	15,086,549	3,997,935	3,801,646	(196,289)	4,461,494	(659,848)	(15%)
<i>TECHNOLOGY</i>	10,236,886	4,202,526	3,358,325	(844,201)	2,837,352	520,973	18%
<i>REMISSIONS AND EXEMPTIONS</i>	2,010,000	1,708,500	2,646,466	937,966	1,885,715	760,751	40%
<i>AUXILIARY SERVICES</i>	5,195,905	2,533,004	2,730,991	197,987	1,969,845	761,146	39%
<i>CAPITAL</i>	1,875,100	706,871	763,849	56,978	390,523	373,326	96%
<i>DEBT SERVICE</i>	2,530,000	0	0	0	0	0	0%
TOTAL EXPENDITURES	\$110,069,039	\$36,792,188	\$36,813,674	\$21,486	\$33,947,875	\$2,865,799	8%

Year-to-date budget based on 5 year trend of percentages of total received, with exception of State Board which is based on payment schedule

**() = UNDER BUDGET

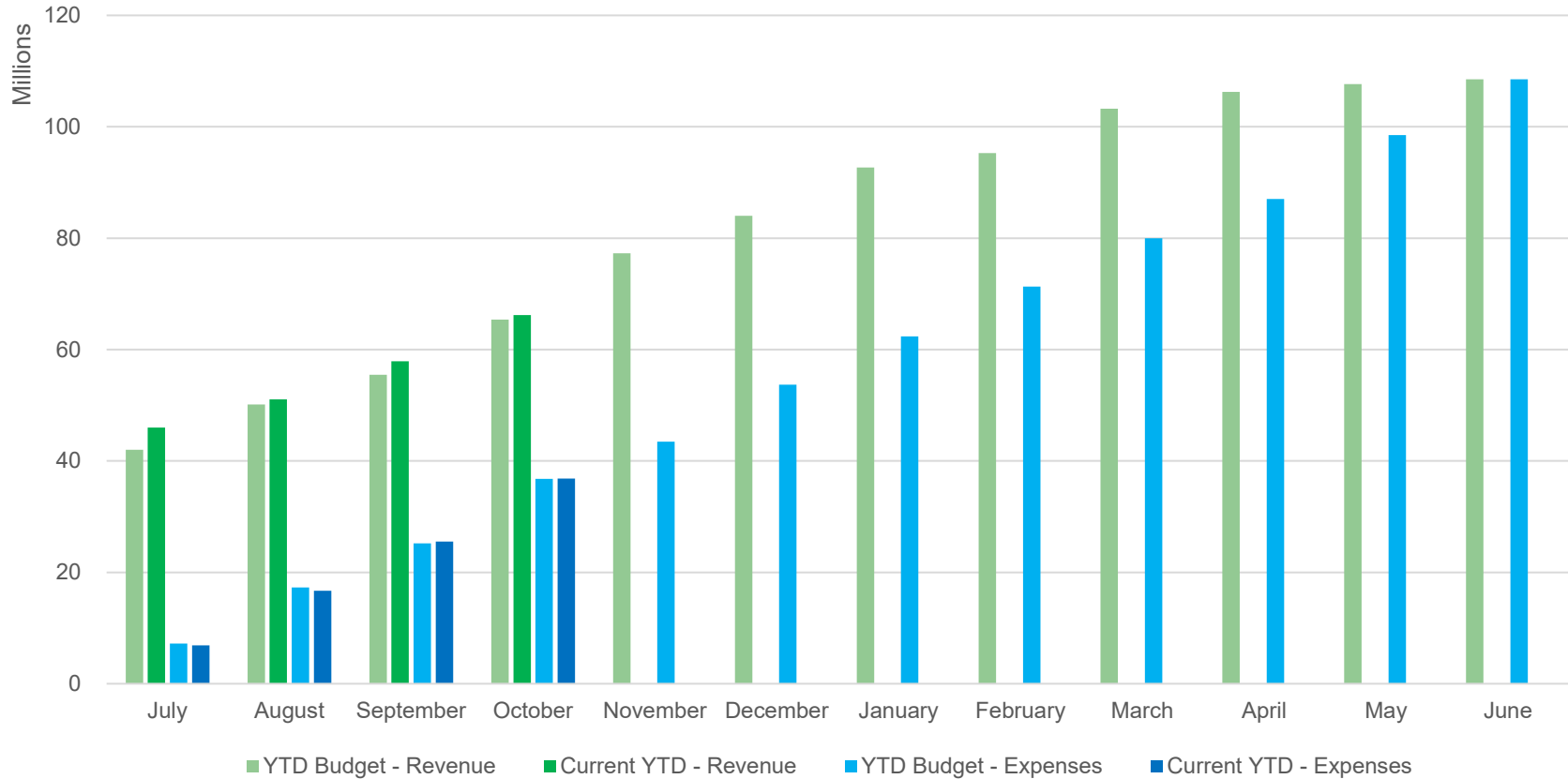
FINANCIAL UPDATE

AREA COMMISSION
November 20, 2024

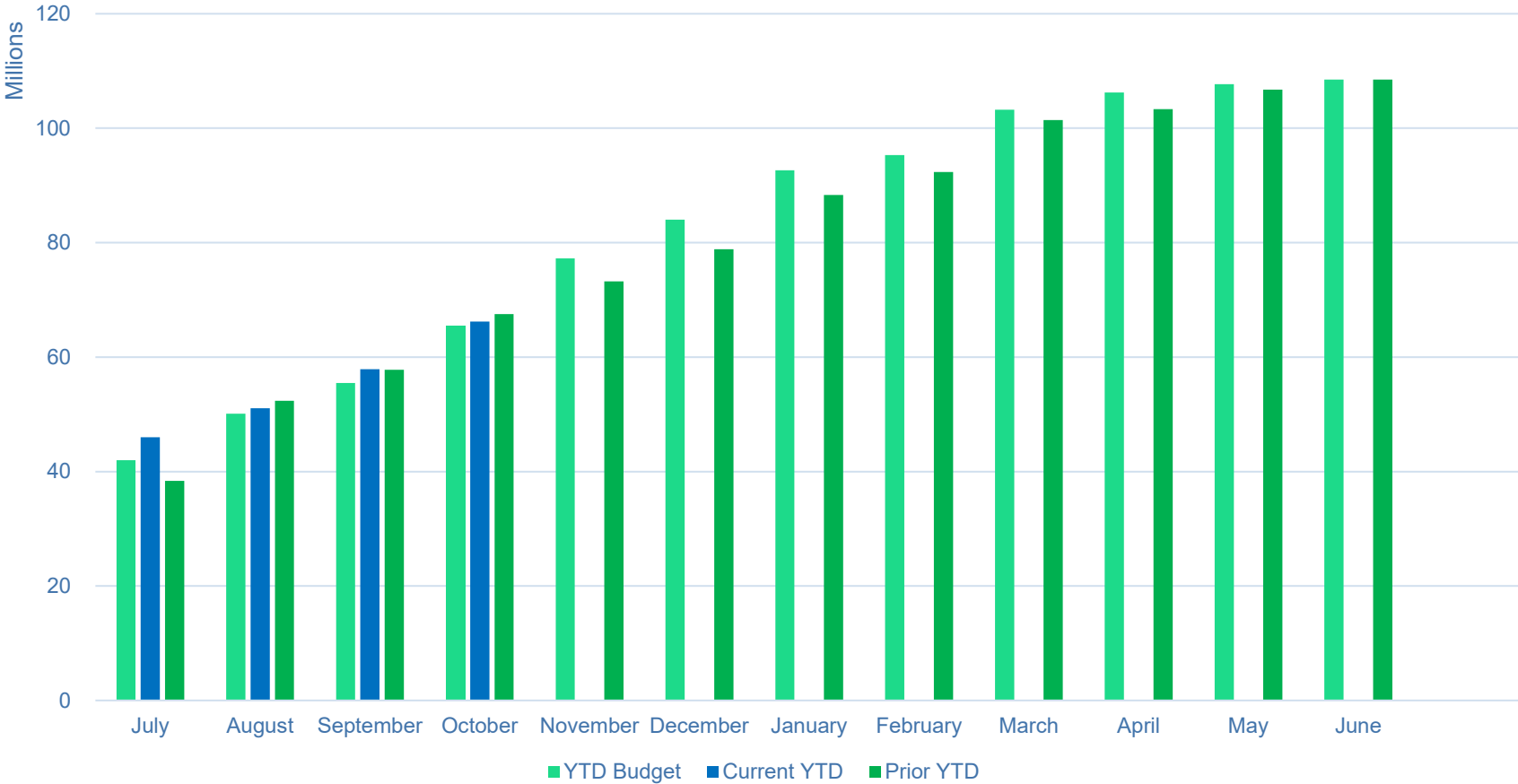
BUDGET ANALYSIS OCTOBER YTD

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STATE BOARD	27,500,000	20,940,156	20,940,156	0	25,230,766	(4,290,610)	(17%)
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OPERATIONS & MAINTENANCE	13,494,406	4,329,005	4,243,423	(85,582)	3,900,925	342,498	9%
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CAPITAL	1,875,100	706,871	763,849	56,978	390,523	373,326	96%
DEBT SERVICE	2,530,000	0	0	0	0	0	0%
TOTAL EXPENDITURES	\$110,069,039	\$36,792,188	\$36,813,674	\$21,486	\$33,947,875	\$2,865,799	8%

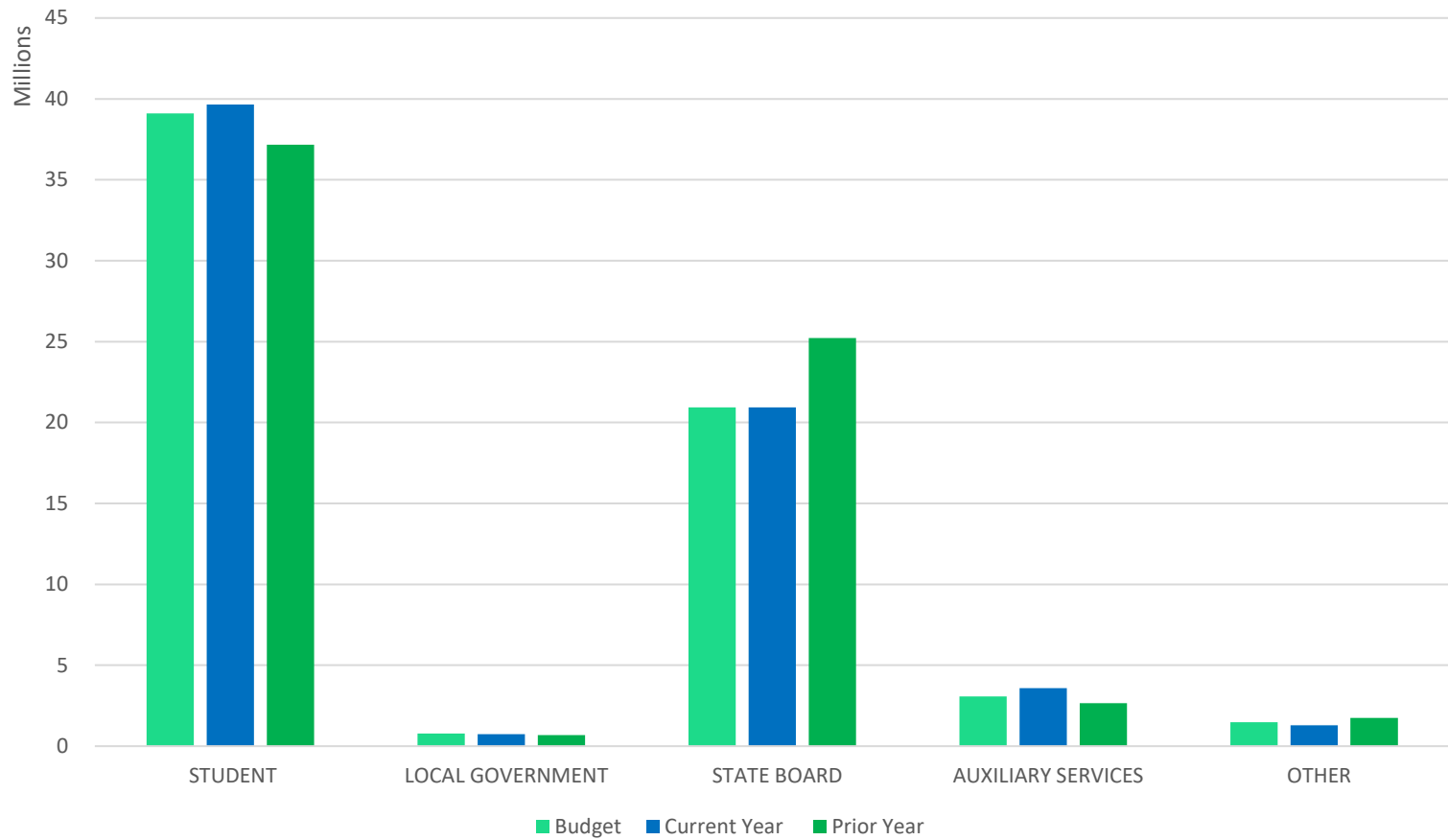
BUDGETED AND YTD REVENUES AND EXPENSES



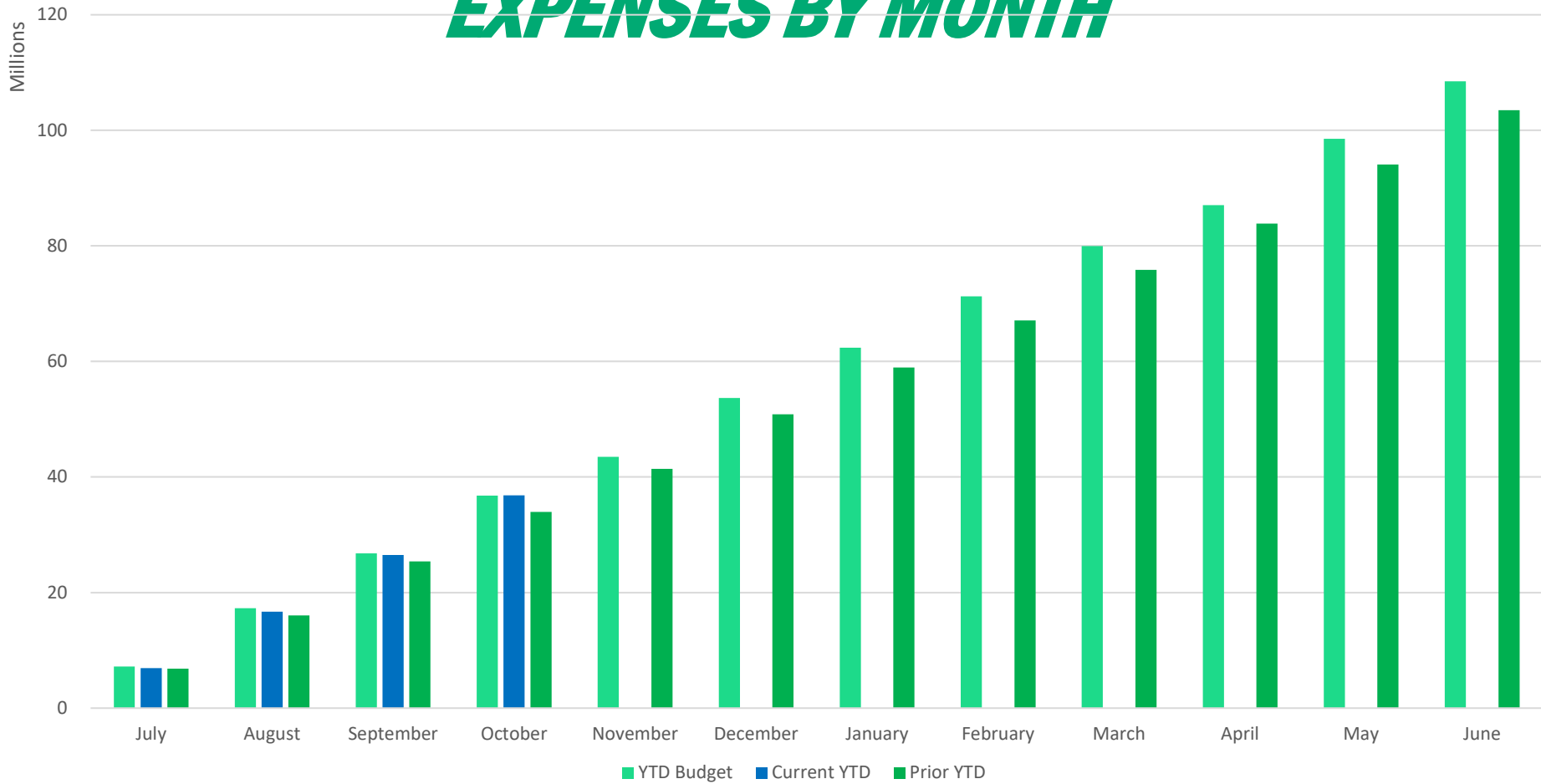
REVENUES BY MONTH



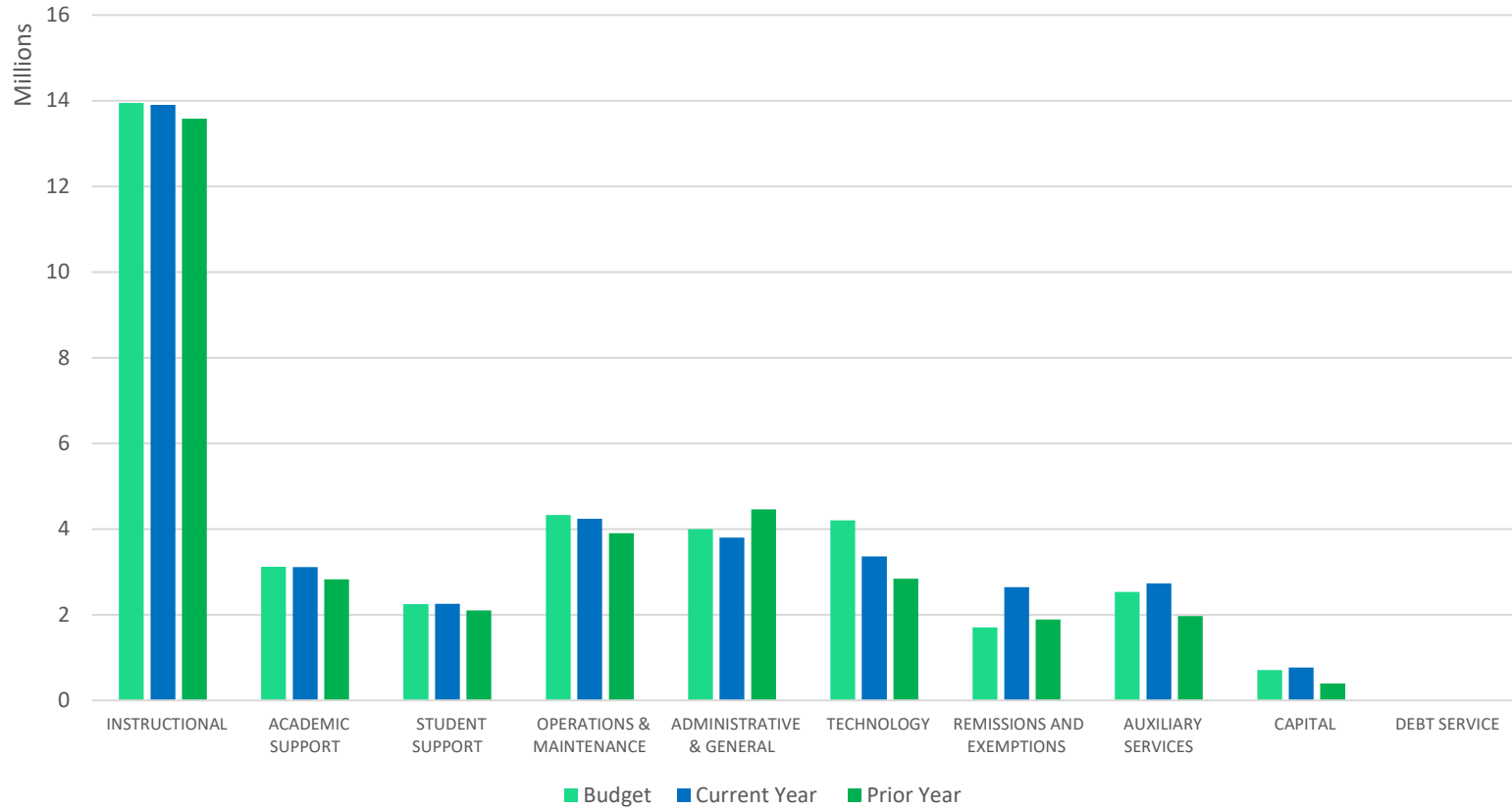
REVENUES BY TYPE OCTOBER YTD



EXPENSES BY MONTH



EXPENSES BY TYPE OCTOBER YTD



QUESTIONS?

PROPOSED BUDGET REVISION

EXPENSES BY TYPE OCTOBER YTD

	FY24 Final Budget	FY25 Budget	FY25 Proposed	Change
Revenues				
Curriculum	49,570,000	50,570,000	52,136,739	1,566,739
Continuing ED	4,132,000	4,949,150	4,949,150	0
Remissions/Exemptions	2,010,000	2,010,000	2,010,000	0
Local Government	11,700,000	13,000,000	13,000,000	0
Auxiliary	4,933,000	5,526,000	5,526,000	0
Other Revenues	5,624,800	4,947,150	4,947,150	0
State Board	25,500,000	27,500,000	27,500,000	0
Total Revenues	103,469,800	108,502,300	110,069,039	1,566,739
Expenses				
Instructional	40,934,730	\$ 42,640,170	\$ 43,226,426	586,256
Academic Support	8,795,210	8,812,709	8,916,069	103,360
Student Services	7,669,840	7,437,698	7,497,698	60,000
Operations and Maintenance	12,942,442	13,294,406	13,494,406	200,000
Administration and General	14,863,718	14,499,426	15,086,549	587,123
Technology	7,873,887	10,236,886	10,236,886	0
Remissions and Exemptions	2,010,000	2,010,000	2,010,000	0
Auxiliary Services	4,480,673	5,165,905	5,195,905	30,000
Capital	1,949,300	1,875,100	1,875,100	0
Debt Service	1,950,000	2,530,000	2,530,000	0
Total Expenses	103,469,800	108,502,300	110,069,039	1,566,739
Total Revenues less Total Expenses	-	-	-	-

THANK YOU!

**GREENVILLE TECHNICAL COLLEGE
2024-25 OPERATING BUDGET - REVISED**

	FY24 Final Budget	FY25 Budget	FY25 Proposed	Change
Revenues				
Curriculum	49,570,000	50,570,000	52,136,739	1,566,739
Continuing ED	4,132,000	4,949,150	4,949,150	0
Remissions/Exemptions	2,010,000	2,010,000	2,010,000	0
Local Government	11,700,000	13,000,000	13,000,000	0
Auxiliary	4,933,000	5,526,000	5,526,000	0
Other Revenues	5,624,800	4,947,150	4,947,150	0
State Board	25,500,000	27,500,000	27,500,000	0
Total Revenues	103,469,800	108,502,300	110,069,039	1,566,739
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Technology	7,873,887	10,236,886	10,236,886	0
Remissions and Exemptions	2,010,000	2,010,000	2,010,000	0
Auxiliary Services	4,480,673	5,165,905	5,195,905	30,000
Capital	1,949,300	1,875,100	1,875,100	0
Debt Service	1,950,000	2,530,000	2,530,000	0
Total Expenses	103,469,800	108,502,300	110,069,039	1,566,739
Total Revenues less Total Expenses	-	-	-	-