



Greenville Technical College

Invitation for Bids
Amendment 1

Solicitation Number: GTC-22-11-286IFB Moving, Rigging and Storage Services
Date Issued: January 4, 2023
Procurement Officer: Valentina Johnson
Phone: (864) 250-8180
E-Mail Address: valentina.johnson@gvltec.edu
Mailing Address: PO Box 5616 Greenville, SC

DESCRIPTION: Moving, Rigging & Storage Services
USING DEPARTMENT UNIT: Logistics

The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Offer" provision.

SUBMIT YOUR OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS: Greenville Technical College
Purchasing – MS 1236
PO Box 5616
Greenville, SC 29606-5616

PHYSICAL ADDRESS: Greenville Technical College
Attn: Valentina Johnson
738 S. Pleasantburg Dr
Greenville, SC 29607

SUBMIT BID BY (Opening Date/Time): January 25, 2023 @ 2:00 PM

QUESTIONS MUST BE RECEIVED BY: January 12, 2023 @ 2:00 PM

NUMBER OF COPIES TO BE SUBMITTED: One (1) original hard copy & One (1) hard copy marked COPY. A redacted copy might also be submitted. If submitting a redacted copy See section IV. Submitting Redacted Offers for instructions. Please also submit 1 electronic copy of offer on USB flash drive.

Initial here if NO redacted copy is necessary

Table with 3 columns: CONFERENCE TYPE, DATE & TIME, LOCATION. Row 1: N/A, empty, empty.

(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)

AWARD & AMENDMENTS

Award is scheduled to be posted on February 3, 2023. The award, this solicitation, any amendments, and any related notices will be posted at the following web address: https://www.gvltec.edu/purchasing/

You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" and "Electronic Signature" provisions.)

NAME OF OFFEROR (full legal name of business submitting the offer)

Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

AUTHORIZED SIGNATURE (Person must be authorized to submit binding offer to contract on behalf of Offeror.)

DATE SIGNED

TITLE (business title of person signing above)

STATE VENDOR NO. (Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)

PRINTED NAME (printed name of person signing above)

STATE OF INCORPORATION (If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one)

(See "Signing Your Offer" provision.)

- Checkboxes for Sole Proprietorship, Partnership, Other, Corporate entity (not tax-exempt), Corporation (tax-exempt), Government entity (federal, state, or local)

# PAGE TWO

(Return Pages One and Two with Your Offer)

**HOME OFFICE ADDRESS**  
(Address for offeror's home office /principal place of business)

**NOTICE ADDRESS**  
(Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)

Area Code - Number - Extension: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

**PAYMENT ADDRESS**  
(Address to which payments will be sent.)

**ORDER ADDRESS**  
(Address to which purchase orders will be sent) (See "Payment" clause)  
(See "Purchase Orders and "Contract Documents" clauses)

**(check only one)**

- Payment Address same as Home Office Address
- Payment Address same as Notice Address

**(check only one)**

- Order Address same as Home Office Address
- Order Address same as Notice Address

### ACKNOWLEDGMENT OF AMENDMENTS

Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date
1	1/12/2023						

### DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)

10 Calendar Days (%)      20 Calendar Days (%)      30 Calendar Days (%)      \_\_\_\_\_ Calendar Days (%)

**PREFERENCES - A NOTICE TO VENDORS (SEP. 2009):** On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at [www.procurement.sc.gov/preferences](http://www.procurement.sc.gov/preferences). ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES. [11-35-1524(E)(4)&(6)]

**PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE:** Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

**PREFERENCES DO NOT APPLY 11-35-1524 (E)(5)**

\_\_\_\_ In-State Office Address same as Home Office Address

\_\_\_\_ In-State Office Address same as Notice Address (check only one)

# NOTICE – AMENDMENT #1

## SOLICITATION GTC-22-11-286IFB-Moving, Rigging and Storage Services

### *AMENDMENTS TO SOLICITATION (JAN 2004)*

*All actual and prospective Offerors should monitor the following web site for the issuance of Amendments:  
[www.qvltec.edu/purchasing/](http://www.qvltec.edu/purchasing/)*

- (a) The Solicitation may be amended at any time prior to opening.*
- (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment.*
- (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.  
[02-2A005-1]*

- **Changes have been made to the following sections, the language below replaces the language in the IFB:**

### **III. SCOPE OF WORK / SPECIFICATIONS**

#### **Storage Services**

Storage may be requested with air-conditioned facilities and non-air-conditioned facilities. A detailed inventory list shall be completed of office furniture, classroom furniture, equipment, boxes etc. that are being stored. One copy shall remain with GTC and one copy shall be kept with the awarded Contractor.

#### **Storage Facilities**

Storage Facilities must be located within 50 miles of the Barton Campus, located at 506 South Pleasantburg Drive, Greenville, SC 29607

#### **Storage Capability**

Prospective Bidders must have capability to store up to 100,000 square feet of furniture or equipment.

- **The Bidding Schedule has been modified.  
Please use REVISED BIDDING SCHEDULE on the following page to submit your offer.**

**VII. BIDDING SCHEDULE - REVISED**

Item	Moving Services	Price per Hour
1	Moving Services performed during regular business hours Monday through Friday 7:30 AM to 4:30 PM.	\$ _____/Hour

**Initial here if you are claiming Resident Contractor Preference** \_\_\_\_\_

**Initial here if you are claiming Resident Subcontractor Preference** \_\_\_\_\_

Please carefully read the Preferences sections in this document prior to claiming any preference

Item	Rigging Services	Price per Hour
2	Rigging Services performed during regular business hours Monday through Friday 7:30 AM to 4:30 PM.	\$ _____/Hour

**Initial here if you are claiming Resident Contractor Preference** \_\_\_\_\_

**Initial here if you are claiming Resident Subcontractor Preference** \_\_\_\_\_

Please carefully read the Preferences sections in this document prior to claiming any preference

Item	Storage Services	Price per Square Foot
3	Storage rate per Square Foot for air-conditioned facilities	\$ _____/sq. ft.
4	Storage rate per Square Foot for non-airconditioned facilities	\$ _____/sq. ft.

*Note: Must have capability to store up to 100,000 sq. ft.*

**Initial here if you are claiming Resident Contractor Preference** \_\_\_\_\_

**Initial here if you are claiming Resident Subcontractor Preference** \_\_\_\_\_

Please carefully read the Preferences sections in this document prior to claiming any preference

**All other terms and conditions of GTC-22-11-286IFB-Moving, Rigging and Storage Services remain the same.**

**Following are the Questions received and Answers:**

1. Can you please clarify what type of items will need to be moved and the duration of the contract resulting from this solicitation? **The bid is for a one-year contract with four (4) optional one-year renewals. The maximum term of the contract is 5 years if all renewal options are exercised, but there is also a maximum value of \$250,000 for the contract. Once that amount is reached, the contract will be terminated even if there are remaining renewal options. Moving services could be for anything located on any of our campuses including classroom furniture, office furniture and small equipment that does not require rigging.**